



Production Internships

Interns gain experience assisting and providing integral support to the production department heads, staff, directors and designers in the implementation and maintenance of our productions. Interns will become well acquainted with the steps involved in taking a production from drawings to physical reality on stage, and with all of the duties and responsibilities of their respective department. The intern will develop skills to help solve problems and gain experience with various equipment and methods, as well as learn about budgeting, scheduling and resource allocation.

Our production departments execute the designs and production requirements for seven subscription productions; a production for the BU Opera Institute; educational and community outreach programs; facility rentals; and special events, using our production, main-stage and second-stage facilities. Interns will get to know students, professional technicians and crafts persons from all walks of professional theatre including Tony Award-nominated (perhaps winning) designers and directors.

Opportunities for additional income are plentiful, with freelance work available in Boston's ever expanding theatrical scene at a variety of levels. Some flexibility is built in to each position to suit the skills of the successful applicant and to further their educational and professional goals. The Huntington proudly maintains a high level of production value and successful candidates should leave this internship prepared to step into any number of widely available positions in professional theatre.

Current offerings: Costume Construction
Costume Design*Lighting*Props* Scenery *
Sound*Stage Management/Production
Assistant* Technical Direction

Faye Stone Memorial Artistic Internship
(Producing/Casting * Literary Management): Gather research for all season productions; assemble dramaturgical materials; script reading and evaluation; attend local productions; assist the Literary Manager in the logging, tracking, and processing of scripts; assist playwriting class; write articles; and assist with local casting calls.

Marketing/ Public Relations: Assisting in promotions and outreach for shows; hosting special events; surveying audiences and analyzing audience data; recruiting local businesses for sponsorships; and contributing articles to our newsletters and publications.

Development: Work on our annual Gala with duties to include: auction item procurement, on-line auction site preparation, Tribute Program Book ad sales assistance and ad prep. Also help with donor and prospect research.

Education: Vital to the Codman Academy charter high school program; make in-school pre-show visits for our student matinees; assist Ed Director with Poetry Out Loud program and August Wilson monologue competition, and help writing curriculum.

General Management: An in-depth look at general management including introductory contracting, union compliance, and talent management.

Company Management: Work closely with the Company Manager preparing travel and housing for actors, designers and other guest artists, assist with a number of special events, represent the Artistic and General Management departments at rehearsals and curtains for all seven main stage productions. This position needs an outgoing, detail-oriented mover and shaker with a background in customer service or hospitality and a respect for the process of making theater.

Calderwood Pavilion:

This unique internship revolves around the Stanford Calderwood Pavilion, home to the Huntington Theatre Company's second stage space and host to many of Boston's up and coming arts companies. Job duties will vary from administrative tasks, to involvement with technical aspects of load-ins and strikes. The Huntington is looking for a candidate who is interested in an all around theatrical experience. This person would get experience with assisting event management, front of house, and coordination with many different theatre companies renting the building.

For Details, Visit:

<http://www.huntingtontheatre.org/involved/pip.aspx>

Questions?

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